

SARASOTA COUNTY GOVERNMENT

General Services

TO: Sarasota County Commission
THROUGH: Jonathan R. Lewis, County Administrator
FROM: Jeff Lowdermilk, Director, General Services
Carolyn M. Eastwood, P.E., MBA, PMP, Director, Capital Projects
DATE: December 13, 2022
SUBJECT: **CIP Project and Budget Amendment for the Sheriff's Office Headquarters Additions & Renovations – Design**

RECOMMENDED MOTION(S) OR ACTION(S):

- A. (Not a public hearing) To adopt a resolution, amending the Sarasota County Fiscal Year 2023-2027 Capital Improvement Program (Resolution No. 2022-166) to add the Sheriff's Office Headquarters Additions & Renovations – Design as Project No. 83248;
- B. (Public hearing) To adopt a resolution, Budget Amendment No. B2023-009, amending the Fiscal Year 2023 Budget to appropriate funding to Capital Improvement Program Project No. 83248 – Sheriff's Office Headquarters Additions & Renovations – Design, in the amount of \$4,560,000.00.

BACKGROUND/ANALYSIS:

The Sarasota County Sheriff's Office headquarters is located at 6010 Cattleridge Boulevard, Sarasota. The proposed Capital Improvement Program (CIP) Project No. 83248, Sheriff's Office Headquarters Additions & Renovations – Design, is for the design phase services of the project which includes approximately 60,000 square feet (SF) of new construction, related reorganization of uses within the existing 70,000 SF office facility and associated site work for the new facility. The allocation of functions between existing and proposed buildings as well as an overall campus layout will be developed to maximize Sheriff's Office operations and construction cost efficiency.

The Sheriff's Office has worked diligently to close out leases, consolidate storage and renovate existing spaces due to limited space at the current headquarters. Sarasota County will continue to increase in population and calls for service. This project is necessary to keep up with the demands of the citizens served by the Sheriff's Office.

In order to pursue the design of the project, the Fiscal Year 2023-2027 CIP needs to be amended to add the Sheriff's Office Headquarters Additions & Renovations – Design Project No. 83248.

Funding for design is provided by Law Enforcement and Justice Impact Fees which will need to be repaid should the project not move forward to construction. Should construction move forward, a portion is currently unfunded; therefore, a General Fund borrow would be needed.

RELEVANT PRIOR BOARD ACTION:

N/A

OUTREACH:

N/A

PROCUREMENT ACTION:

N/A

FUNDING:

Design will be funded by Law Enforcement and Justice impact fees, which would have to be repaid if the facility is not ultimately built. Construction will be funded, in part, from the remaining Law Enforcement and Justice impact fees, as well as Surtax IV revenues. The balance of construction funding, which is not budgeted, would need to be provided by the General Fund.

STRATEGIC PLAN ALIGNMENT:

Goal: Exceptional County Services Aligned with Resources

Objective: 1) Invest in the maintenance and upgrade of County infrastructure, facilities and buildings; 2) Deliver County services in the most cost-effective manner.

NEXT STEPS:

Upon approval of the CIP, staff will prepare Requests for Professional Services (RPS) for services for a professional architecture firm and a construction management firm.

The initial schedule targets Design to begin in June 2023.

STAFF RECOMMENDATION(S):

Staff recommends approval of the proposed resolution to amend the CIP Program and resolution to appropriate funding for the project.

ATTACHMENTS:

1. Project Location Map
2. Resolution to Add CIP Project No. 83248
3. Resolution, Budget Amendment No. B2023-009
4. Public Hearing Notice